



CENTRAL UNIVERSITY OF ORISSA, KORAPUT

Ref. No.CUO/Admn./

Dt. 16.10.2014

NOTICE INVITING TENDER FOR PHOTOCOPYING, DTP SERVICES AND CANTEEN

Sealed Quotations are invited for the work of Photocopying, DTP Services and Canteen at CUO, Landiguda and Sunabeda, Campuses. Interested agencies may visit the University on any working day between 11.00 Hrs to 15.00 Hrs on or before 27.10.2014 in order to obtain further details and Tender Documents and log on to our website- www.cuo.ac.in.

Sd/- Registrar



CENTRAL UNIVERSITY OF ORISSA, KORAPUT

Ref. No.CUO/Admn./

Dt. 16.10.2014

NOTICE INVITING TENDER FOR PHOTOCOPYING & DTP SERVICES

Sealed Quotations are invited from the agencies those who are interested to install, maintain their own photocopier machines, Computer and printer for photocopy and DTP work in the campuses of Central University of Orissa at Landiguda, Koraput and New Campus, Sunabeda.

They may quote their rate per page (one side & both Side Separately) in black & white and colour for photocopier. For the DTP work they may quote the rate per page with full Typing, Editing & Photo Editing (Colour and Black & White), as per the Performa given below:-

Sl. No	Name of the work	Cost per Page for photocopy				Cost per Page for DTP			
		Colour		B&W		Colour		B&W	
		Single Side	Both Side	Single Side	Both Side	Single Side	Both Side	Single Side	Both Side

The agencies are requested to keep in position the good quality Photocopiers and Computers with printers which generate neat, clean and visible prints in Central University of Orissa, Campuses to facilitate photocopying and DTP work like documentation and printing related jobs for students of Central University of Orissa, Koraput. The charges will be paid directly by the students for the job work undertaken by the agency. The Central University of Orissa will not take any responsibility with reference to maintenance of machine, supply of paper, payment to men deputed by the agency or payment to be collected from students. However, the space for installation of machines and the electricity charges will be provided by the University.

Agencies those who are interested to take up the above work may depute their representative for acquainting themselves with the work, on any working day from 11.00Hrs to 15.00 Hrs and submit their sealed tenders on or before 28.10.2014 by 15.00 Hrs to the undersigned. The agencies are requested to enclose copies of Certificates with reference to their experience and fulfilling statutory obligations like PF, Licence, PAN No, Service Tax Registration No, TIN, and any other document if required under Govt. Rules.

Registrar



CENTRAL UNIVERSITY OF ORISSA, KORAPUT

Ref. No.CUO/Admn./

Dt. 16.10.2014

NOTICE INVITING TENDER FOR CANTEEN

Sealed Quotations are invited from the agencies having minimum 5 years of experience in running Canteen in any Educational Institute, College, University, Govt. Office and possessing all requisite License / Certificates for running a Canteen at Central University of Orissa, Landiguda, Koraput Campus and its New Campus at Sunabeda, Dist.Koraput in which approximately 800 students and 50 staff are present.

The agency must possess Food Licence issued by the Government of Orissa and have minimum annual turnover of 2.5Lakhs.

Agencies those who are interested to take up the above work may depute their representative for acquainting themselves with the work, on any working day from 11.00Hrs to 15.00 Hrs and submit their sealed tenders on or before 28.10.2014 by 15.00 Hrs. to the undersigned. The agencies are required to enclose copies of Certificates with reference to their experience, work orders and fulfilling statutory obligations like PF, License, PAN No, Service Tax Registration No, TIN, and any other document as required under Govt. Rules.

The agencies are required to quote their rates as per the following Performa.

Sl. No.	Name of Item	Unit	Qty (Wight in Gms)	Rate Rs.	Amount Rs.

Unit may be treated at Nos. or Plate or LS. In case of meals, fixed rate required to be quoted for thali / per plate and the items that are to be provided with one plate of meals are to be specified with quantity in grams. Rates shall be quoted separately item wise for breakfast, snacks, sweets etc.. Tea/Coffee, Cold Drinks shall be available throughout working hours of University.

The space for canteen, furniture and electricity, water will be in the scope of University. Whereas required manpower, utensils, fuel / cal gas, ration and other material will be in the scope of contractor. The agencies are required to collect money from the users directly as per the rates quoted and agreed by the University as per the Work Order. University will not take any responsibility for collection of money on behalf of the agencies running the canteen.

Registrar