



Central University of Orissa
(Established under the Central Universities Act, 2009)
Landiguda, Koraput. Odisha Pin.: 764 021.
Phone:06852-288224 Fax.06852-288225

Ref No: XXXVII-220/2018/ 05

Dt-03.04.2018

NOTICE INVITING TENDER

Sub: Leveling of temporary play ground at CUO, Main Campus, Sunabeda.

Sealed Quotations are invited from civil contractors having valid license of 'C' class and above for execution of leveling of temporary play ground at CUO, Main Campus, Sunabeda. The last date for submission of the tender documents is 20.04.2018 at 15.00 Hrs. For further details please log on to our website www.cuo.ac.in.

-sd-
Joint Registrar

TERMS & CONDITIONS:

I. ESSENTIAL QUALIFICATION:

The tenderer shall fulfill the following eligibility criteria, failing which their quotations will be summarily rejected:

- a. The tenderer must be a civil contractor possessing valid C-class and above License, Registration etc. issued by the Competent Authority as applicable.
- b. They must have experience in execution of Civil works value of Rs. 5 Lakhs or above in any Public Works Department or having experience of execution of works of value of 10 lakhs during last five years.
- c. The tenderer must deposit Earnest Money (EMD) of Rs.8,000/- (Rupees Eight Thousand Only) along with their tender in the form of Demand Draft drawn in favour of Central University of Orissa payable at Koraput.
- d. The tenderer must deposit the cost of tender document of Rs.500.00 (Rupees Five hundred only) in the form of demand draft drawn in favour of Central University of Orissa payable at Koraput. The cost of the tender document is non-refundable.
- e. The tenderer must possess his own Bank Account in any nationalized bank, PAN, TAN and GST Registration No.
- f. The quoted rates by the tenderer shall be inclusive of all taxes duties, freight charges, supervision charges.
- g. The GST will be reimbursable on production of document to that effect of depositing GST.
- h. The works should be executed as per the PWD norms of Govt. of Odisha.
- i. The tenderer must be capable of organizing of man power, materials and equipments at the work site within 3 days of receiving work order.
- j. The work to be completed satisfactorily within 60 days of receiving work order on urgent basis.
- k. He shall furnish the photocopies of documents as specified in the Annexure along with the tender papers.

II. DOCUMENTS TO BE ENCLOSED

The tenderer shall submit copies of the following documents along with the tender, failing which their quotation will be summarily rejected:

1. Copy of registration / Valid license issued by the Competent Authority.
2. Work Completion Certificate issued by the authority with reference to work order with the following details:
 - i. Description of the work
 - ii. Work Order No. & Date
 - iii. Value of Work Order
 - iv. Date of commencement of work
 - v. Date of completion of work
 - vi. Whether work completed or not
3. Copy of income tax returns / or annual accounts of the last 03 Financial Years.
4. Copies of Bank Account, PAN, TIN, TAN and GST Registration Certificate.
5. Demand Draft of Rs 8,000/- (Rupees Eight Thousand only) drawn in favour of Central University of Orissa payable at Koraput towards value of EMD.
6. Demand Draft of Rs.500.00 (Rupees Five hundred only) towards cost of tender document drawn in favour of Central University of Orissa payable at Koraput which is not refundable.

III. INSTRUCTIONS TO THE BIDDER:

1. Bid Opening Date and Time: The tenderers may send their quotations by speed post or registered post or in person (to be drop in tender box) only addressed to the Joint Registrar, Central University of Orissa, Landiguda, Koraput, Odisha – 764 021, so as to reach the University on or before 20.04.2018 by 15.00Hrs. Super-scribed as "Tender for the work of leveling of temporary play ground at CUO, Main Campus, Sunabeda. Ref. No: XXXVII-220/2018/_____, date-____.04.2018". The bids will be opened at 15.30 hrs on the same day in the presence of representatives of the bidders if any.
2. The bids sent through normal post or courier or Fax or e-mail shall not be considered.
3. Central University of Orissa, Koraput reserves the rights to accept / reject any offer in full or in part without assigning any reason thereof.
4. The blank bid documents may be downloaded from the University Website www.cuo.ac.in

5. Penalty: If the bidder fails to start the work or perform the services by the specified date, penalty at the rate of 1% per week of the total Contract / Work Order value subject to the maximum of 10% will be deducted.
6. Payment: 100 % payment will be released after satisfactorily completion of the work.
7. Security Deposit (Performance Security Deposit): The successful tenderer shall deposit @5% of the total contract value as Security Deposit within 03 days from the date of issue of Work Order, in the form of Demand Draft issued by any Nationalized Bank, drawn in favour of Central University of Orissa payable at Koraput. The same shall remain with the University till two months after the completion of the work and will be returned without any interest.
8. Settlement of Disputes: In the event of any dispute or differences between the Central University of Orissa and the tenderer, arising out of non-performance of the work or un satisfactorily performance of work with reference to given estimate specification, quality or quantity of work or whatsoever reasons relating to the work, during or after the completion of work shall be referred to the Vice-Chancellor, Central University of Orissa, Koraput who may decide the matter himself or may appoint Arbitrator under the Arbitration and Conciliation Act, 1996. The decision of the Arbitrator shall be final and binding on both the parties. All disputes shall be subject to jurisdiction of courts in Orissa only.
9. The tenderer shall replace the goods and would attend the defects if any notices or pointed out to the satisfaction of the University within a reasonable time period.
10. Return of EMD: The EMD of the unsuccessful bidders / tenderers will be returned within 15 days after finalization of the tender and issue of Work Order to the successful tenderer. The EMD of the successful tenderer will be returned on submission of Security Deposit of the required value.

-sd-
Joint Registrar

BIDDERS' PROFILE

1. Name of the Tenderer/ Bidder :
2. Full Address of the tenderer / bidder :
3. Contact details of tenderer / bidder :
 - a. Telephone No.
 - b. Mobile No.
 - c. Fax No.
 - d. E-mail id
4. Details of Earnest Money Deposit :
 - a. Value of DD
 - b. D.D. No. & Date
 - c. Issuing Bank
5. Details of cost of tender document :
 - a. Value of D.D.
 - b. D.D. No. & date
 - c. Issuing Bank
6. List of Documents enclosed :

Sl. No.	Details of document		Whether photocopies of the documents enclosed (please √tick)
1.	License / Registration No.		Yes / No
2.	Details of Work Orders, Completion Certificate (Name of the organization, value, work / completion date)		Yes / No
3.	Income Tax Return	2014-15 Rs.	Yes / No
		2015-16 Rs.	
		2016-17 Rs.	

4.	Audited Balance Sheet & Profit and Loss Account Annual turnover during last 03 Financial Years	2014-15	Rs.	Yes / No
		2015-16	Rs.	
		2016-17	Rs.	
6.	Bank Account No. Bank Name & Branch			Yes / No
7.	PAN No.			Yes / No
8.	TIN No.			Yes / No
9.	TAN No.			Yes / No
10.	GST Reg. No.			Yes / No

7. Validity period of the Bid / Quotation :

8. Additional information, if any proposed to be furnished by the tenderer:

Certified that all the terms and conditions of tender document are accepted.

Date :

Authorized Signatory

Place :

Full name :

Designation:

Seal:

BILL OF QUANTITIES

Name of the work: Leveling of temporary play ground at CUO, Main Campus, Sunabeda.

S.N	Description	Unit	Qty	Rate ([₹])	Amount ([₹])
1	Engaging dozer tractor for earth cutting, cleaning, spreading and leveling. Including all charges	Hrs	250		
2	Engaging of vibrator roller 8 to 10 ton for leveling of earth. Including all charges	Hrs	32		
3	supply and filling of sand	Cum	10		
4	Providing 150 mm cast iron pipe	Mtr	24		
TOTAL					
5	CGST@___% of TOTAL (as applicable)				
6	SGST @___% OF TOTAL (as applicable)				
GRAND TOTAL					
Rupees_____Only					

Note: Quote with special conditions having additional financial implications on the University will not be entertained.

Certificate: Certified that we accept all the terms and conditions of the tender documents.

Date :

Signature of authorized person

Place :

Full name :

Designation:

Seal: