

Central University of Orissa

Landiguda, Koraput-764 021

Telephone No. 06852-288238 Fax-06852-288225

Web site: www.cuo.ac.in



TENDER DOCUMENT

TENDER FOR ANNUAL RATE CONTRACT
CHEMICALS/GLASSWARE/PLASTICWARE ETC.



Central University of Orissa
(Established Under the Act of Parliament, 2009)
Landiguda, Dist.Koraput, ORISSA Pin.: 764 021.
06852-288238, Fax.06852-288225

Ref.:CUO/Admn./Chemicals/52

Dt.08.11.2017

LIMITED TENDER NOTICE

The University needs to procure Chemicals, Solvents, Glassware, Plastic ware etc.. for Central University of Orissa, Landiguda, Koraput, Odisha from manufacturers / authorized dealers to enter into Annual Rate Contract for supply of these items. The sealed quotations may be submitted on or before 29.11.2017 by 15.00Hrs. as per the terms and conditions prescribed. For further details please log on to our website: www.cuo.ac.in.

Sd/.
Vice-Chancellor



Central University of Orissa
(Established Under the Act of Parliament, 2009)
Landiguda, Dist.Koraput, ORISSA Pin.: 764 021.
06852-288238, Fax.06852-288225

Ref.: CUO/Admn./Chemicals/52

Dt.08.11.2017

LIMITED TENDER NOTICE

Sealed Quotations are invited for Annual Rate Contract from the manufactures, authorized dealers. They must submit their proposal with proper authorization letter issued by the manufacturer along with their offer of discount on their price list valid throughout India failing which the quote will be rejected.

A certificate to this effect may also be submitted that the discount offered by them is not less than what is being offered to any other Govt. Organizations / Institutions under the ARC. The sole authorized distributor should enclose their sole authorization letter / certificate from the foreign principal for the period of contract. The manufacturer company should be ISO certified or equivalent.

Non-transferable Tender Documents for Annual Rate Contract can be obtained from Central University of Orissa, Koraput on payment of Rs.500/- (Rupees five hundred only). In case of download of tender document from the University Website, an amount of Rs.500/- to be paid by Demand Draft drawn in favour of Central University of Orissa, Koraput and submitted along with Tender Document. The tender document received without cost of tender document will be summarily rejected.

An amount of Rs.5,000/- (Rupees Five thousand only) to be deposited towards Earnest Money Deposit (EMD) in the form of Demand Draft drawn in favour of Central University of Orissa, Koraput. The tender of the firms / dealers without EMD will be rejected. Incomplete tenders and the tenders received after the due date and time will not be accepted.

The Vice-Chancellor, CUO, Koraput reserves the right to accept any or all tenders without assigning any reason there off. No correspondence shall be entertained in this regard.

Terms & Conditions of Rate Contract:

1. That the freight, insurance charges, if any will not be borne by the University. Similarly shortage, pilferage in transit will be the sole responsibility of the supplier and the same will be intimated to the supplier on receipt of goods by the University to make good the loss caused on this account. The defective supply will have to be replaced by the supplier within 7 days without freight / transport charge.
2. That the delivery / supply will be made on F.O.R. basis to this University.
3. Goods and Services Tax (GST) and other Govt. levies will be paid extra as applicable.
4. That the delivery of goods will be taken at the risk and cost of the supplier from railway / transport.
5. That the supply of material will have to be completed within 30 days from date of issue of purchase order. The liquidated charges @0.5% per week shall be imposed if supply made after expiry of delivery period subject to maximum 10% of the total value of goods / contract value.
6. The firm must clearly mention that the billing for supply of material will be done by them directly or by their authorized dealer.
7. The firm should submit at least two copies of printed price list with soft copy for the year 2017-2018. Price list once submitted with the tender document will not be changed during the period of R/C.
8. The Annual Rate Contract (ARC) will be effective for one year and can be extended if it is agreed mutually by both parties.
9. The firm should submit the list of Govt. Dept. / Organizations / Institutions, with which they have Rate Contract of Chemicals, Glassware and Plastic-ware during the last five years. The firm will supply the material as per purchase order and short supply of material will not be accepted in any circumstances.
10. No revision in rate (on higher side) will be accepted during contract period.
11. That the order will be placed as per requirement irrespective of value of the order.
12. The firm may supply the required items as per unit price mentioned in the price list.
13. Supply should be made in full against the order and shortage will be procured on the risk and cost of the supplier.
14. No payment will be made for unsatisfactory / damaged supply of good.

15. The perishable store and the rejected material must be replaced free of cost by the Manufacturer firm supplier immediately.
16. Supply should be made from the latest batch of production with the maximum life period & original packing.
17. The bills may be submitted to the CUO, Koraput which will be released on certification by the user department.
22. The disputes arising in connection with the executing the orders will be subject to the Indian laws and jurisdiction of the courts in Koraput.
23. The Vice-Chancellor, CUO, Koraput reserves the right to cancel the rate contract without assigning any reason thereof.

Sd/-
Vice-Chancellor

INSTRUCTIONS TO THE BIDDERS / TENDERS:

1. Incomplete proposal and tenders received after due date and time shall be summarily rejected.
2. A Certificate to be given by the tenderer that the price list supplied is the only one in circulation.
3. Printed and bounded price list for 2017-18 duly signed & certified by authorized signatory must accompany the tender in duplicate.
4. Trade discount along with certificate certifying that higher discount is not given to any other Department then offered.
5. In case of discrepancy between unit price and total price, the unit price shall prevail.
6. In case of supply of goods made through valid authorized dealer, their name and mail address may be declared / indicated in the tender.
7. The Security Deposit worth Rs.5,000/- (Rupees Five Thousand only) for each proposal is to be paid in the form of Demand Draft drawn in favour of Central University of Orissa, payable at Koraput. The same will be converted into Earnest Money Deposit, if rate contract is awarded.
8. Printed Price List (Hard Copy) 2017-18 may be furnished in bound form. An undertaking may be given that the price list being furnished with the proposal will remain valid for the current rate contract.
9. Authorization certificate in respect of foreign firms duly self attested and showing validity for the year 2017-18 may be submitted.
10. Terms and Conditions given in the University format duly signed / sealed may be submitted.
11. Photocopy of the price list in spiral binding will not be accepted.
12. Proposal for rate contract may be submitted in the prescribed format and all columns may be filled up.
13. In case the price list for the previous 2016-17 is still valid for the entire period of rate contract for the year 2017-18 a certificate to this effect may please be furnished duly signed by the authorized signatory.
14. The price list which is in CD may be download and a copy may be supplied to the University duly signed and sealed by the authorized signatory.
15. The competent authority reserves the right to accept or reject any or all tenders without assigning any reason.

APPLICATION FORM FOR ENTERING INTO ANNUAL RATE CONTRACT FOR SUPPLY OF CHEMICALS / GLASSWARE / PLASTICWARE ETC.. WITH CENTRAL UNIVERSITY OF ORISSA, KORAPUT FOR 2017-18

- 1 Name & full address of the Firm : _____

- 2 Item / materials for which rate contract desired / applied for : _____

a) Chemicals
b) Plastic wares
c) Glass wares
- 3 If the firm is under Rate contract with Other Govt. Dept. / Universities provide details along with certified copies of rate contract issued by Depts. / Universities : _____

- 4 Annual Turnover of the firm / company during financial year 2015-16 (enclosed documents in support of claim) : _____
- 5 Whether the firm is registered under Company Act 1985. If yes, enclose certified copies. : _____
- In case firm is registered with other Govt. Dept. / Universities, the same may be stated with documentary evidence. : _____
- 6 a) Certified copies of GST Regn. No. / with date of validity. : _____
- b) Latest copy of Sales Tax Return: : _____
(Please enclose copies of relevance) :
:
:

- 7 a) GST No. (In the name of firm / company and not individual) _____
- b) Income Tax Return for the last three years (enclose copy) : _____
- 8 Whether product catalogue is in circulation, If so please enclose one copy / set. : _____
- 9 State whether you have been currently banned / blacklisted by any Ministry / Dept. of Central Govt. or any State Govt. If so give details : _____
- 10 If the firm is under Rate Contract with other Govt. Dept. / Universities provide details along with certified copies of rate contract issued by Dept./ University. : _____
- 11 Trade Discount along with certificate of not giving higher discount to any other Department : _____
- 12 Any other information vital for entering into rate contract : _____

Signature

Name of Company / Firm

Complete addressed.

PROFORMA TO BE FILLED BY THE TENDERER

1	Tender Ref. No	
2	Name of the Tenderer with full address. (telephone, email etc.)	
3	Name & address of the Local authorized Dealer / Distributers if applicable (With Tel. / Fax / Mobile / Email address).	
4	DD Nos., Date and Amount of the issuing Bank for EMD and cost of tender document.	
5	GST No.	
6	PAN No.	
7	Trade Discount along with certificate of not giving higher discount to any other Department.	
8	Please indicate name and full address of Banker with Branch Code, IFS Code, MICR Code etc.	
9	State whether you have been currently banned / blacklisted by any Ministry / Dept. of Central Govt. or any State Govt. if so give details.	
10	Three year income tax return copy	
11	If the firm is under Rate Contract with other Govt. Dept. / Universities provide details along with certified copies of rate contract issued by Dept. / University	

Authorized signatory of the Firm :

Name of the Firm :

Complete address of the Firm :

Phone / Mobile No. :

List of Chemicals of DBCNR, CUO (2016-17)

Sl no.	Chemical name	Quantity	Specification
1	Hexa decyltrimethyl ammonium bromide (CTAB)	500g	Himedia
2	Tris	500g	Himedia
3	Ethylene diamine tetra acetic acid (EDTA)	500g	Himedia
4	Sodium chloride (NaCl)	500g	Himedia
5	Poly vinyl pyrrolidone (PVP)	500g	Himedia
6	Hydrochloric acid (HCl)	5lit	Himedia
7	Boric acid	500g	Himedia
8	Agarose	250g	Genei
9	Sorbitol	500g	Himedia
10	Sodium sulphite (Na ₂ SO ₃)	500g	Himedia
11	Sodium lauroyl sarcosinate (Sarkosyl)	25g	Himedia
12	Potassium chloride (KCl)	500g	Himedia
13	Magnesium chloride (MgCl ₂)	1kg	Himedia
14	Triton X- 100	500ml	Himedia
15	B-mercaptoethanol	500ml	Himedia
16	Chloroform	5lit	Himedia
17	Iso-amyl alcohol	1lit	Himedia
18	Ethidium Bromide	5g	Himedia
19	Phenol	500g	Himedia
20	Sodium acetate	500g	Himedia
21	Isopropanol	10 lit	Loba
22	L-Ascorbic acid	100g	Himedia
23	Sodium dodecyl sulphate	500g	Himedia
24	Sodium hydroxide	2kg	Himedia
25	Dithiothreitol (DTT)	25g	Himedia
26	Potassium acetate	500g	Himedia
27	Acetic acid glacial	10 ltr	Himedia
28	Taq DNA polymerase	1 × 2500U 25000 Units	Genei
29	RNAase	500mg	Himedia
30	Ammonium acetate	500g	Himedia
31	Ethanol	25ltr	Bengal Chemical
32	Methanol	25ltr	Himedia
33	10XTAE buffer	500ml	Himedia
34	10X TBE buffer	500ml	Himedia
35	1,1 Diphenyl 1- picryl hydrazyl	1gm	Himedia
36	2,2'Azino-bis(3- ethyl benzthiazoline-6-sulfonic acid)	1gm	Himedia
37	Sulphuric acid	20 ltr	Merck
38	Petroleum ether	10 ltr	Merck
39	Silver nitrate	25g	Merck
40	Sodium carbonate	1kg	Merck

41	FC reagent	500 ml	Merck
42	Ethyl acetate	5ltr	Merck
43	Toluene	10ltr	Merck
44	PEG	10kg	Himedia
45	MS medium	100ltrs	Himedia
46	Chloromphenicol	5g	Himedia
47	Sulphosalicylic acid	1kg	Himedia
48	Ninhydrin	25g	Himedia
49	NBT	1g	Himedia
50	Trichloro acetic acid	500g	Himedia
51	Amylose	500g	Himedia
52	Potassium cyanide	100g	Himedia
53	Sodium cyanide	100g	Himedia
54	Inoculation loop	5	Himedia
55	Soyabean casein digest agar	500g	Himedia
56	Soyabean casein digest medium without agar	500g	Himedia
57	Sabaurd dextrose agar	500g	Himedia
58	MacConkey Agar	500g	Himedia
59	L shaped spreader	1 pkt	Himedia
60	Fresh deotrising pearls	5×50nos	Himedia
61	Proteinase K	100mg	Genei
62	Liquid nitrogen with Container	50ltr	
63	Orthophosphoric acid	5ltr	Himedia
64	Perchloric acid	2.5ltr	Himedia
65	Dinitrophenyl hydragene (DNPH)	100g	Himedia
66	Thio barbituric acid	100g	Himedia
67	3-(4-5- dimethyl -2 thiazolyl 2,5 diphenyl)- tetrazolium bromide) MTT	1g	Himedia
68	Dichloro phenol indophenols (DCPIP)	25g	Himedia
69	Phytic acid	5g	Himedia
70	Acetone	10 ltr	Himedia
71	Glucose-1-Phosphate	2g	Himedia
72	Hydrazine sulphate	100g	Himedia
73	Rectified Spirit	20ltr	Himedia
75	Atropine	5gm	Himedia
76	1-amino-2-naphthol-4-sulphonic acid	25g	Himedia
77	Nicotinamide adenine dinucleotide Oxidised salt	1g	Himedia
78	Dehydroascorbic acid	1g	Himedia
79	Sulphonilic acid	500g	Himedia
80	Malondialdehyde(MDA)	100g	CDH
81	Acetal dehyde	500ml	CDH
82	Phenyl methane Sulphonyl fluoride	10g	Himedia
83	GeNei™ PCR Master Mix (2X) (without 100 bp DNA Ladder,5 x100 reactions	1 EA	Genei
84	dNTP Mix, 10 mM (2.5 mM each), 4 x 1000 µl	1EA	Genei

85	CTAB Plant DNA Extraction Kit (from leaves), 10 preps	2EA	Genei
86	Supermix DNA Ladder, 100 µg	1EA	Genei
87	High Range DNA Ruler (100 bp - 10 kb), 50 µg	2EA	Genei
88	Protein Molecular Weight Marker, Broad Range (50 lanes), 0.5 ml	2EA	Genei
89	GeNei™ DNA Molecular Size Determination Teaching Kit,	5 expts.	Genei
90	Scot markers ScoT primer Sequence (5'-3') – 36 nos	36 nos	Genei
91	Ammonium Fluoride	500 gm	CDH
92	Ammonium Hydroxide	500 gm	HIMEDIA
93	Ammonium Molybdate	500 gm	Merck
94	Bromo-Cresol Green Indicator	125 ml	HIMEDIA
95	Hydrochloric Acid	2.5 lit	CDH
96	Methyl Red Indicator	500 ml	CDH
97	Ammonium meta vanadate	500gm	CDH
98	Potassium Dichromate Pure	500 gm	CDH
99	Potassium Dihydrogen Phosphate	1 kg	HIMEDIA
100	Potassium Permanganate	500 ml	HIMEDIA
101	Silver sulphate	25 gm	CDH
102	Stannous Chloride	250 gm	CDH
103	Glycerol	500 ml	CDH
104	Sodium sulphate	1 kg	HIMEDIA
105	Sulphuric acid	2.5 lit	CDH
106	Potassium dihydrogen ortho phosphate	500 gm	CDH
107	Phenolphthalein indicator solution	500 ml	CDH
108	Potassium nitrate	500 gm	CDH
109	Phenol disulphonic acid	500 ml	CDH
110	Ethyl acetate	2 liter	CDH
111	Napthalne Powder	2 Kg	CDH
112	Camphor Powder	2 kg	CDH
113	Petroleum Benzene	500ml	CDH
114	Laboline	1 lit	CDH
115	DNA marker Dpr3F04	10 runs	Genei
116	DNA marker Dab2D08	10 runs	Genei
117	DNA marker RM 219	10 runs	Genei
118	DNA marker RM 316	10 runs	Genei
119	DNA marker RM324	10 runs	Genei
120	DNA marker RM520	10 runs	Genei
121	Silver chloride	25 gm	CDH
122	Sucrose	1 kg	CDH

List of Glassware and Plastic wares of DBCNR, CUO (2016-17)

Slno	Name	Specification code	Capacity	Quantity/ packing
1	Wide mouth Autoclavable reagent bottles	Tarson 582240	500 ml	6
		582250	1000	6
		Tarson 584200	30 ml	12
		584230	250	12
2	Amber wide mouth reagent bottles	Tarson 581330	250	12
		581340	500	6
3	Media bottles	Thermofisher FS6439550	50	20
		FB800100	100	10
		FB800250	250	10
		FB800500	500	10
4	Pipette controller	Tarson 2010	1-100	1
5	Tips	Tarson 521000	0.2-10 μ l	1000
		521010	2-200 μ l	1000
		521020	200-1000 μ l	1000
6	Parafilm	Tarson 380010	2'' \times 250'	1
		380020	4'' \times 125'	1
7	Parafilm dispenser	Tarson 380000	1	1
8	Oakridge centrifuge tube	Tarson 541040	50	12
9	Centrifuge tube round bottom	Tarson 542020		12X2
10	Cap	Tarson 540010		100
11	Test tube stand	Tarson 202030	20 place	4 \times 3
12	Filter Paper	Wattman 1	100 pieces	20
13	Blotting Paper		100 pieces	100
14	Glass mortar and pestle			20 Pc each
15	Ria vials	Rivera	30ml	100piece
16	Glass rod	Rivera		10 pieces
17	Beaker	Borosil	25ml	20 pieces
			50ml	10

			100ml	20
			250ml	10
			500ml	10
18	Volumetric flask	Thermofisher	25ml	2×20
			50ml	2×10
			100	2×10
			1lit	5
19	Glass Staining tray			5
20	Gloves	Himedia large size	7"	10×100
21	Cotton		Absorbant	10
22	Chemical labels		Multicolour	
23	Spatula	For microgram		20
24	Can opener			10 pieces
25	Acid pump			2 nos.
26	DNA sample storage kit	525010	0°C	10
27	Hand sanitiser	Hi media	10pc	
28	Hand wash	Hi media		20 pc
29	Centrifuge tube conical bottom	Tarson 50031	15ml	280
30	Autoclavable bags	Himedia	40×20"	250
31	Dropper	Himedia		
32	Micropipette 0.5 - 10 µl (increment 0.1 µl) 1EA	Genei	0.5 - 10 µl	(Increment 0.1 µl) 1EA
			20-100 µl	increment 1 µl) 1EA
			40-200 µl	increment 1 µl) 1EA
			200-1000 µl	(increment 10 µl) 1EA
33	Test tubes		15×125 mm	20
34	Conical Flask	Borosil	25 ml	20
		Borosil	50 ml	20
35	Reagent bottle narrow mouth with IC stopper	Thermofisher	500ml	10
36	Amabar Reagent bottle with IC stopper	Thermofisher	250ml	10
37	Glass Reagent bottle screw cap	Thermofisher	250ml	10

