



**Central University of Orissa**  
**(Established under the Central Universities Act, 2009)**

**Landiguda, Koraput. Odisha Pin.: 764 021.**

Phone:06852-288235/238 Fax.06852-288225

Ref.:CUO/CTWCD/2017/02/1033

Dt-08/03/2017

**NOTICE INVITING TENDER**

Sealed Quotations are invited from civil contractors having valid license of 'C' class and above for execution of minor repairs and renovations of "Centre for Tribal Welfare and Community Development" located at Koraput. The last date for submission of the tender documents is 21.03.2017 at 15.00 Hrs. For further details please log on to our website [www.cuo.ac.in](http://www.cuo.ac.in).

Sd/-  
Vice-Chancellor

## **TERMS & CONDITIONS:**

### **I. ESSENTIAL QUALIFICATION:**

The tenderer shall fulfill the following eligibility criteria, failing which their quotations will be summarily rejected:

- a. The tenderer must be a Civil contractor possessing valid C-class and above License, Registration etc. issued by the Competent Authority as applicable.
- b. They must have experience in execution of Civil works value of Rs. 10 Lakhs or above in any financial year or total works worth 30 Lakhs during last five years.
- c. The tenderer must deposit Earnest Money (EMD) of Rs.15,000/- (Rupees Fifteen thousand only) along with their tender in the form of Demand Draft drawn in favour of Central University of Orissa payable at Koraput.
- d. The tenderer must deposit the cost of tender document of Rs.500.00 (Rupees Five hundred only) in the form of demand draft drawn in favour of Central University of Orissa payable at Koraput. The cost of the tender document is non-refundable.
- e. The tenderer must possess his own Bank Account, PAN, TAN, TIN, VAT and S.T No. as applicable.
- f. The quoted rates by the tenderer shall be inclusive of all taxes duties, freight charges, supervision charges etc.
- g. The tenderer must be capable of organizing of man power, materials and equipments at the work site within 3 days of receiving work order.
- h. The work to be completed satisfactorily within 15 days of receiving work order on war footing basis.
- i. He shall furnish the documents as specified in the Annexure along with the tender papers.

## **II. DOCUMENTS TO BE ENCLOSED**

**The tenderer shall submit copies of the following documents along with the tender, failing which their quotation will be summarily rejected:**

1. Copy of registration / Valid license issued by the Competent Authority.
2. Work Completion Certificate issued by the authority with reference to work order with the following details:
  - i. Description of the work
  - ii. Work Order No. & Date
  - iii. Value of Work Order
  - iv. Date of commencement of work
  - v. Date of completion of work
  - vi. Whether work completed or not
3. Copy of income tax returns / or annual accounts of the last 03 Financial Years.
4. Copies of Bank Account, PAN, TIN, TAN, VAT and Service Tax Registration Certificate.
5. Demand Draft of Rs 15,000/- (Rupees Fifteen Thousand only) drawn in favour of Central University of Orissa payable at Koraput towards value of EMD.
6. Demand Draft of Rs.500.00 (Rupees Five hundred only) towards cost of tender document drawn in favour of Central University of Orissa payable at Koraput which is not refundable.

## **III. INSTRUCTIONS TO THE BIDDER:**

1. Bid Opening Date and Time: The tenderers may send their quotations by speed post or registered post or in person (to be drop in tender box)only addressed to the Dy. Registrar, Central University of Orissa, Landiguda, Koraput, Odisha – 764 021, Odisha so as to reach the University on or before 21.03.2017 by 15.00Hrs. Super-scribed as "Tender for the work of Repairs and renovation for Centre for tribal welfare and community development" located at Koraput. Ref. No CUO/CTWCD/2017/02/1033, date- 08.03.2017" The bids will be opened at 15.30 hrs on the same day in the presence of representatives of the bidders if any.
2. The bids sent through normal post or courier or Fax or e-mail shall not be considered.
3. Central University of Orissa, Koraput reserves the rights to accept / reject any offer in full or in part without assigning any reason thereof.
4. The blank bid documents may be downloaded from the University Website [www.cuo.ac.in](http://www.cuo.ac.in)

5. Tenders / Bids must be valid for 3 maximum days from the date of opening of tender.
6. Penalty: If the bidder fails to start the work or perform the services by the specified date, penalty at the rate of 1% per week of the total Contract / Work order Order value subject to the maximum of 10% will be deducted.
7. Payment: 100% payment will be released after satisfactory completion of the work.
8. Security Deposit (Performance Security Deposit): The successful tenderer shall deposit @5% of the total contract value as Security Deposit within 03 days from the date of issue of Work Order, in the form of Demand Draft issued by any Nationalized Bank, drawn in favour of Central University of Orissa payable at Koraput. The same shall remain with the University till two months after the completion of the work and will be returned without any interest.
9. Settlement of Disputes: In the event of any dispute or differences between the Central University of Orissa and the tenderer, arising out of non-performance of the work or un satisfactorily performance of work with reference to given estimate specification, quality or quantity of work or whatsoever reasons relating to the work, during or after the completion of work shall be referred to the Vice-Chancellor, Central University of Orissa, Koraput who may decide the matter himself or may appoint Arbitrator under the Arbitration and Conciliation Act, 1996. The decision of the Arbitrator shall be final and binding on both the parties. All disputes shall be subject to jurisdiction of courts at Orissa only.
10. The tenderer shall replace the goods and would attend the defects if any notices or pointed out to the satisfaction of the University within a reasonable time period.
11. Return of EMD: The EMD of the unsuccessful bidders / tenderers will be returned within 15 days after finalization of the tender and issue of Purchase Order to the successful tenderer. The EMD of the successful tenderer will be returned on submission of Security Deposit of the required value.

Sd/-  
Vice-Chancellor

**BIDDERS' PROFILE**

1. Name of the Tenderer/ Bidder :
2. Full Address of the tenderer / bidder :
3. Contact details of tenderer / bidder :
  - a. Telephone No.
  - b. Mobile No.
  - c. Fax No.
  - d. E-mail id
4. Details of Earnest Money Deposit :
  - a. Value of DD
  - b. D.D. No. & Date
  - c. Issuing Bank
5. Details of cost of tender document :
  - a. Value of D.D.
  - b. D.D. No. & date
  - c. Issuing Bank
6. List of Documents enclosed :

Sl. No.	Details of document		Whether photocopies of the documents enclosed (please √/tick)
1.	License / Registration No.		Yes / No
2.	Dealership Distributorship Certificate No.		Yes / No
3.	Details of Purchase Orders, Completion Certificate (Name of the organization, value, work / supply completion date)		Yes / No
4.	Income Tax Return	2013-14	Rs.
		2014-15	Rs.
		2015-16	Rs.
			Yes / No

5.	Audited Balance Sheet & Profit and Loss Account Annual turnover during last 03 Financial Years	2013-14	Rs.	Yes / No
		2014-15	Rs.	
		2015-16	Rs.	
6.	Bank Account No. Bank Name & Branch			Yes / No
7.	PAN No.			Yes / No
8.	TIN No.			Yes / No
9.	TAN No.			Yes / No
10.	VAT No.			Yes / No
11.	Service Tax Reg. No.			Yes / No

7. Validity period of the Bid / Quotation :

8. Additional information, if any proposed to be furnished by the tenderer:

Certified that all the terms and conditions of tender document are accepted.

Date :

Authorized Signatory

Place :

Full name :

Designation:

Seal:

## BILL OF QUANTITIES

**Name of the work:** Repairs and renovations for Centre for Tribal Welfare and Community Development" located at Koraput.

<b>S.N</b>	<b>Description</b>	<b>Qty</b>	<b>Unit</b>	<b>Rate (Rs.)</b>	<b>Amount (Rs.)</b>
1	Earth work in excavation by mechanical means (Hydraulic excavator), manual means in foundation trenches on drains (not exceeding 1.5 m in width or 10 sqm on plan), including dressing of sides and ramming of bottoms, lift up to 1.5m, including getting out the excavated soil and disposal of surplus excavated soil as directed, with in a lead of 50 m. All kind soil.	35	cum		
2	Random rubble masonry with hand stone in foundation and plinth including leveling up with cement concrete 1:6:12 (1 cement: 6 coarse sand : 12 graded stone aggregate 20 mm nominal size) up to plinth level with: cement mortar 1:6 (1 cement : 6 coarse sand).	19	cum		
3	Providing and laying in position cement concrete of specified grade including the cost of centering and shuttering - All work up to plinth Level: 1:3:6 (1 cement : 3 coarse sand : 6 graded stone aggregate 40 mm nominal size)	6	cum		
4	Providing and laying in position cement concrete of specified grade including the cost of centering and shuttering - All work up to plinth Level: 1:1 1/2 :3 (1 cement : 1 1/2 coarse sand : 3 graded stone aggregate 20 mm nominal size)	4	cum		
5	Brick work with common burnt clay F.P.S (non modular) bricks of class designation 7.5 in superstructure above plinth level up to floor V level in all shapes and sizes in : cement mortar ( 1 cement:1 coarse sand)	31	cum		

6	12 mm cement plaster of mix 1:6 ( 1 cement: 6 fine sand)	460	sqm		
7	12 mm cement plaster of mix 1:4 (1cement 4fine sand) for ceiling.	32	sqm		
8	Structural steel work riveted, bolted or welded in built up sections trusses and framed work, including cutting hoisting fixing in position and applying priming coat of approved steel primer all complete	490	kg		
9	Providing and fixing 1 mm thick ms sheet door with frame of 40 X 40 X 6 mm angle iron and 3 mm M.S gusse plates at the junctions and corners, all necessary fittings complete, including applying a priming coat of approved steel primer using ms angles 40X40X6 mm for diagonal braces.	11	sqm		
10	steel reinforcement for R.C.C work including straightening cutting, bending, placing in position and binding all complete up to plinth level.				
	Thermo-mechanically treated bans	120	kg		
11	finishing walls with water proofing cement paint of required shade : New work (Two or more coats applied @ 3.04 kg/10 sqm)	460	sqm		
12	Wall painting with plastic emulsion paint of approved brand and manufacture to give an even shade : one or more coats on old work	1410	sqm		
13	Finishing walls with Acrylic smooth exterior paint of required shade : old work (Two or more coat applied @ 1.43 ltrs/10 sqm) on existing cement paint surface.	410	sqm		
14	Finishing walls with Acrylic smooth exterior paint of required shade : new work (Two or more coat applied @ 1.67 ltrs/10 sqm) on existing cement paint surface.	210	sqm		



15	Finishing with Deluxe multi surface paint system for interiors and exteriors using primer as per manufactures specifications: painting steel work with Deluxe multi surface paint to give an even shade. Two or more coat applied @ 0.90 ltr/10 sqm over an under coat of primer applied @ 0.80 ltr/10sqm at approved brand and manufacture	22	sqm		
<b>TOTAL</b>					<b>0.00</b>
	supply and fitting of electrical equipment including fitting charges @ 6% of the total cost=				
	surface dressing and cleaning around building including all charges @ 3% of the total cost=				
	<b>TOTAL(Rs.) (including all taxes, freight and duties)</b>				
<b>Rupee.....Only</b>					

Note: Quote with special conditions having additional financial implications on the University will not be entertained.

Certificate: Certified that we accept all the terms and conditions of the tender documents.

Date :

Signature of authorized person

Place :

Full name :

Designation:

Seal: