



Central University of Orissa

(Established under the Central Universities Act, 2009)

APPLICATION FORM FOR NON-TEACHING POSITIONS

Post applied for: _____ Applied under category UR/SC/ST/OBC/PWD: _____	Advertisement No. _____ Post Code No. _____
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Affix
Passport
Size
Photograph

Particulars of Remittance: Amount Rs. _____ (Rupees _____) only Demand Draft No.& Date _____ Branch Code No. _____ Name & Address of the Bank: _____

1. Name of the applicant (In Block Letters) : _____
2. Father's / Husband's Name : _____
3. Date of Birth & Age (as on the date of advertisement) : _____
4. (a) Present Address for correspondence : (b) Permanent Address :

- Tel. Phone & Fax No. _____ Tel. Phone & Fax No. _____
e-mail ID. _____
5. (a) Nationality: _____ (b) Religion: _____
(c) Category UR/SC/ST/OBC/PWD: _____ (d) Place of Birth: _____
(e) Sex: Male/Female _____ (f) Marital Status: _____

6. ACADEMIC QUALIFICATION

(Please attach attested copies of Testimonials)

Sl. No	Examination passed	Division with % of marks	Subject	Year of passing	Board/ University	Distinctions if any

7. PROFESSIONAL / RESEARCH EMPLOYMENT

(Provide particulars in reverse chronological order starting with the present post):

Name of the Employer	Name of Institute / University (Whether Government / Quasi Government / Autonomous / Private)	Post held	Scale of Pay Rs.	Basic Pay	Period		Nature of duties / work
					From	To	

8. Have you ever been suspended / dismissed from service? : Yes/No

9. Name and address of two references:

(i) _____

(ii) _____

10. Any other relevant information, if not given above:

11. Details of enclosures sent with the applications:

12. DECLARATION TO BE SIGNED BY THE CANDIDATE / APPLICANT:

Certified that the information / enclosures provided above are correct and complete to the best of my knowledge and belief. I am not aware of any circumstances which may impair my fitness of employment in Central University of Orissa, Koraput.

Place:

Date:

Signature of the applicant

13. ENDORSEMENT BY THE EMPLOYER

(The endorsement below is to be signed and forwarded by the Head of the Department / Employer of the Organization / Institution in the case of the candidate employed on permanent / contract or temporary capacity)

The applicant Dr./Mr./Mrs/Ms. _____, applicant for the post of _____ in the Central University of Orissa, Koraput has been working in this organization namely _____ in the post of _____ in a temporary / contract / permanent capacity w.e.f _____ in the Scale of Pay of Rs. _____. He/She is drawing a basic pay of Rs. _____ with next date of increment due on _____.

Further, it is certified that no disciplinary / vigilance case has ever been held or contemplated or is pending against the said applicant. His / Her application is hereby forwarded to Central University of Orissa, Koraput for consideration for the post of _____. There is no objection for his/her application being considered by the Central University of Orissa, Koraput. In the event of his/her selection for the post applied for he/she will be relieved from the service of the Organization / Institute within one month.

(Signature of the forwarding officer)

Name :
Designation :
Office Seal :

Place :
Date :